

Travel Reimbursement Request

IMSE students may request travel reimbursement from the Graduate School. Students are eligible for up to \$200 in matching travel funds each fiscal year. The graduate student must be presenting his or her work (e.g. paper, poster, talk, etc) at a conference, meeting or seminar. Requests should be made prior to travel. Requests will not be considered more than 90 days after the travel.

Student Name (please print): _____ ID _____

IMSE Advisor Name (please print): _____

IMSE Advisor Department (please print): _____

Year in the Program : _____

Title of Event: _____

Reason for Attending: _____

e.g., presenting a paper, poster, talk, etc

Title of Paper, Poster or Talk: _____

Start Date: _____ End Date: _____

City: _____ State: _____

Country: _____

Amount of funding from PI or Department: _____

Requested Matching Funds from the Graduate School (max. \$200) _____

*Please return this form to: Beth Gartin (bgartin@wustl.edu),
Institute of Material Science and Engineering, Rudolph Hall L52*

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